



**CALIFORNIA DEMOCRATIC
PARTY**

2009

STATE

CONVENTION

REGISTRATION

PACKET



PROXY REQUIREMENTS

- A. Members of This Committee may be represented at any meeting of This Committee by proxy. A member may give his/her proxy to a registered member of the California Democratic Party, of the same sex whenever possible, who is not already a member of This Committee subject to the following limitations:
 - (1) A member elected by a County Central Committee may only give his/her proxy to a member, as defined by its by-laws, of the same County Central Committee.
 - (2) A member elected by an Assembly District Election Meeting may only give his/her proxy to a registered Democrat resident in the same Assembly District.
 - (3) A proxyholder shall vote only in the district in which the person for whom he/she is a proxy, resides.
- B. Proxies shall be signed by the member under penalty of perjury and shall be in the form prescribed by the Secretary of This Committee.
- C. No proxy shall be recognized unless filed with This Committee prior to the close of registration for a meeting of This Committee.
- D. Revocation or change of proxies shall be recognized by the Credentials Committee only upon a request made by the member in person before that committee.
- E. No person may hold more than one proxy. Voting by proxy shall not be permitted with respect to standing or special committees of This Committee.
- F. Proxy forms must be filed at the State Party Office, 1401 - 21st Street, Suite 200, Sacramento, CA 95811-5221, by 5PM Wednesday, April 22, 2009 or filed in person at the Convention Proxy Registration Desk at the Sacramento Convention Center. Please note that the Proxy desk closes on Sunday, April 26, 2009 at 9:30AM.

February 2009

Dear Fellow Democrats:

You have allowed me to serve as your Chair of the greatest Democratic Party in the nation for thirteen years! I am humbled and honored by your confidence and support. We have worked together with a deep sense of commitment and achievement.

With your help, our new Chair and party officers will continue our record by electing a Democratic Governor and constitutional officers and by keeping our majorities in the State Legislature in 2010. I will be there to help in other ways, for my commitment to my (OUR) party will never waver.

I now invite you to join us at this year's State Convention, "California Democrats - A New Era!" The election and inauguration of Barack Obama as the 44th President of the United States mark the beginning of a new era for America and truly the entire world.

Our 2009 State Convention is Friday through Sunday, April 24-26, at the Sacramento Convention Center (*note - convention activities begin at 1 PM on Friday*). We will celebrate our historic 2008 election victories and elect new Party officers to lead us through the 2010 election cycle and beyond. We will hear from both statewide and national officials and we'll hold workshops and breakout sessions on a variety of topics.

In this packet you will find information on the elections process for State Chair, female Vice Chair, male Vice Chair, Secretary, Controller and Regional Directors. We've also included information on hotels, a tentative convention agenda, and registration and proxy forms. Please review these materials and make note of these important deadlines:

- Hotel reservations must be made by March 27th
- Convention registration must be postmarked by March 27th to avoid paying the additional on-site processing fee.

We will send updated information to you over the next few weeks by mail and by email. Be sure to read it carefully as there may be changes to the agenda and other information. The most current convention information can always be found on the CDP website at:

www.cadem.org/conv2009

Our goal for this convention is for all our delegates to share the inspiration and information that led us to victory in 2008 and continue to develop skills and motivation to fight for more Democratic victories in California in 2010.

If you or any of your friends are interested in volunteering at this convention, please go to www.cadem.org/volunteer09 by March 20th to sign up. We need you!

Sincerely,



Sen. Art Torres (Ret.)
Chairman, California Democratic Party

TENTATIVE AGENDA (AS OF FEB 26, 2009)

Sacramento, April 24 - 26, 2009 -- Sacramento Convention Center

** NOTE - ALL CONVENTION ACTIVITIES AT THE SACRAMENTO CONVENTION CENTER **

Friday, April 24, 2009

12:00 PM	Credentials Committee
1:00 PM – 8:00 PM	Registration*
1:30 PM – 2:30 PM	New DSCC Member Orientation
2:00 PM	Rules Committee
2:30 PM – 4:00 PM	<i>Caucus Meetings/Workshops – Set 1</i> African-American Rural LGBT Filipino-American Veterans CA Democratic Council Workshop I: CA Democrats Work - Community Service in the Obama Era
3:00 PM	Resolutions Committee
4:00 PM – 5:30 PM	<i>Caucus Meetings/Workshops – Set 2</i> Native-American Senior Business and Professional Asian/Pacific Islander Arab-American Irish-American CA Young Democrats/CA College Democrats Workshop II: What Can Act Blue Do For You?
5:30PM – 7:00PM	<i>Caucus Meetings – Set 3</i> Progressive Chicano/Latino Children's Disabilities Environmental Computer and Internet CA Federation of County Central Committee Members
7:00 PM – 8:30 PM	Chair's Welcome Reception
8:30 PM – 10:00 PM	<i>Caucus Meetings/Workshops – Set 4</i> Labor Workshop III: Netroots Nation: Change Happened, Now What?
10:00 PM	Hospitality Suites

TENTATIVE AGENDA - CONT. (AS OF FEB 26, 2009)

** NOTE - ALL CONVENTION ACTIVITIES AT THE SACRAMENTO CONVENTION CENTER **

Saturday, April 25, 2009

7:00 AM – 12:30 PM	Registration*
7:30 AM – 9:00 AM	Women's Caucus Political Reporting Workshop
9:00 AM – 11:30 AM	General Session
11:30 AM – 1:00 PM	Leadership Luncheon
1:30 PM – 2:30 PM	Regional Director Election Caucuses ⁺
2:30 PM – 4:00 PM	General Session
4:00 PM (or upon conclusion)	Statewide Officer Election Balloting (2 hours) ⁺
5:00 PM	Deadline for Resolutions to Qualify
6:30 PM – 7:30 PM	Pre-Dinner Social Hour
7:30 PM	Tribute Dinner Honoring Chairman Art Torres Celebrating Thirteen Historic Years in One Golden Night
8:00 PM	Resolutions Committee
10:00 PM	Hospitality Suites

Sunday, April 26, 2009

8:00 AM – 9:00 AM	Registration*
9:00 AM – 10:00 AM	Statewide Officer Runoff Balloting (if necessary) ⁺
9:30 AM	General Session Ratification of Regional Director Elections Resolutions Committee Report
2:00 PM	Adjournment

* Important - to participate in Convention activities, such as voting and entering the General Session area, you must go to Registration during one of the posted times to receive your credential. Without your credential, you cannot vote. Pre-registration speeds up this process but is not the same. Registration will close promptly at the above times.

+ If you have questions regarding elections or would like to request forms, please contact Chris Myers at 916.442.5707. 5 PM, Wed, April 8 is the filing deadline for both Statewide and Regional Director candidates, which is extended to 5 PM, Wed, April 15 should the incumbent officer fail to file by April 8.

Persons needing any reasonable accommodations (i.e. American Sign Language Interpreters, etc.), please contact Monique Pernell, at 916-442-5707 or by email at accessibility@cadem.org, no later than April 4, 2009 so that we may make the necessary arrangements. Thank you.

HOTEL/SHUTTLE INFORMATION

All 2009 California Democratic Convention events will be entirely in the Sacramento Convention Center, 1400 J Street, Sacramento.

Hotel Reservations

Please refer to the separate “Hotel Reservation Form” enclosed in your convention packet. Hotel reservations for the CDP special conference rates are only available through the Sacramento Convention & Visitors Bureau (SCVB), Housing Department.

To reserve sleeping suites: All suite requests should be made through Details Details, the State Party’s meeting planner at 916-443-3855.

For the 2009 Convention, we have rooms blocked at four Sacramento hotels. All reservations must be made through the Sacramento Convention and Visitors Bureau Housing Department - see reservation form with prices in your packet. The Convention hotels are:

Sheraton Grand Sacramento 1230 J Street Sacramento, CA 95814	Clarion Hotel Mansion Inn 700 16 th Street Sacramento, CA 95814
Holiday Inn Express Downtown 728 16 th Street Sacramento, CA 95814	Holiday Inn Capitol Plaza * 300 J Street Sacramento, CA 95814

*Shuttles will run between the Sacramento Convention Center and the Holiday Inn Capitol Plaza hotel during convention hours.

**The Deadline for Hotel Reservations Is Monday, March 27, 2009
Please Book Early As Availability Is Limited.**

Special Needs Reservations

Persons with disabilities needing reasonable accommodations can call our Accessible Room Coordinator toll-free, at 800-397-6721 to assist you in making your reservations. This one number will handle all of the accessible room reservations for all four hotels.

Airport Shuttle Reservations:

Super Shuttle - Cost \$13.00 person-one way

Super Shuttle offers service to and from the Sacramento Airport and the Convention hotels. You can make reservations at 800-BLUEVAN (800-258-3826) or on the web at www.supershuttle.com. If you did not make a reservation you can go to the Super Shuttle Desk - Terminal A in the baggage claim, or Terminal B outside of baggage claim at curbside. If you require an accessible shuttle, you should make a reservation and please let Super Shuttle know to avoid experiencing a wait.

STATE PARTY REGIONS

State Party Regions are based on Assembly Districts and are adopted after each official Legislative Redistricting. The following list roughly describes the current State Party Regions. Regional Directors elected at this Convention will be elected under this plan.

Region 1: Assembly Districts 2, 3, 4. Northern, inland, rural California, from Oregon down to the edges of Sonoma, Sacramento and the Gold Country.

Region 2: Assembly Districts 1, 6, 7. North Coast from Del Norte through Marin and Sonoma.

Region 3: Assembly Districts 5, 8, 9, 15. Sacramento, Yolo, Solano and east Contra Costa/Alameda.

Region 4: Assembly Districts 12, 13, 19. San Francisco and most of the peninsula.

Region 5: Assembly Districts 21, 22, 23, 24. Northern California's "South Bay."

Region 6: Assembly Districts 11, 14, 16, 18, 20. East Bay.

Region 7: Assembly Districts 10, 17, 25, 26. Upper San Joaquin Valley and lower Gold Country.

Region 8: Assembly Districts 29, 30, 31, 32. Lower Central Valley from Fresno through Bakersfield.

Region 9: Assembly Districts 27, 28. Monterey, Santa Cruz and San Benito counties.

Region 10: Assembly Districts 33, 35, 37, 41. San Luis Obispo, Santa Barbara, Ventura and a part of NW corner of Los Angeles County.

Region 11: Assembly Districts 34, 36, 59. Inyo, Mono, Tulare down to most of San Bernardino and NE part of LA County.

Region 12: Assembly Districts 43, 44, 45, 49. Burbank and Pasadena, downtown LA through El Monte.

Region 13: Assembly Districts 38, 39, 40, 42. High Desert, Santa Clarita, San Fernando Valley, Beverly Hills and West Hollywood.

Region 14: Assembly Districts 47, 48, 51, 52. Culver City, Crenshaw, Inglewood, parts of LA City.

Region 15: Assembly Districts 46, 56, 57, 58. East LA/Southeast LA

Region 16: Assembly Districts 60, 61, 62, 63, 72. North Orange, east San Gabriel Valley into San Bernardino.

Region 17: Assembly Districts 50, 53, 54, 55. Beach Cities/South Bay, Carson, Long Beach.

Region 18: Assembly Districts 67, 68, 69, 70, 71. Most of Orange County.

Region 19: Assembly Districts 64, 65, 66, 80. Primarily Riverside and Imperial.

Region 20: Assembly Districts 73, 74, 75. South Orange/Northern San Diego Counties.

Region 21: Assembly Districts 76, 77, 78, 79. San Diego metro area and east county.

2009 CONVENTION RULES

Rules for the 2009 California Democratic Party Convention

1. The primary purpose of this biennial Convention is to organize the newly-elected constituted Democratic State Central Committee (This Committee) and elect Statewide Officers and Regional Directors. Matters not heard at the Convention will be received by the Secretary and held over to the next meeting of the Executive Board.
2. The Chair of This Committee shall be the Chair of the Convention and the Secretary of This Committee shall be Secretary of the Convention.
3. Delegates to the Convention shall be the members of the Democratic State Central Committee or their proxies as specified in the by-laws, whose appointment/election has been transmitted to the State Party no later than February 7, 2009.
4. Seating of the delegates shall be by the Assembly District within Region.
5. No one will be admitted to the Convention floor who is not a delegate, or proxyholder, except by special authorization of the State Chair.
6. Registration will close as specified by the agenda.
7. The Credentials Committee shall issue its final report and place the official voting list of delegates in the hands of the Convention Secretary subsequent to the close of registration and prior to the agendized credentials report.
8. Election of Statewide Officers and Regional Directors.
 - a. All Statewide Officers shall be elected by the entire membership of This Committee. The election of all offices shall take place on Saturday, April 25, 2009. If a Statewide office requires a run-off, that run-off will be held early Sunday, April 26, 2009. Regional Caucuses comprised of all members of This Committee resident in the respective regions shall take place for the purpose of electing their respective Regional Directors. A candidate for any office shall file a notice of intent-to-run for that office with the Secretary of the Party no later than 5:00 PM, April 8, 2009, being the day which is sixteen (16) days prior to the commencement of credentialing for the Convention. Should the incumbent officeholder fail to file the notice of intent-to-run by that date, then the filing deadline shall be extended to 5:00 PM, April 15, 2009, being the date which is nine (9) days prior to the opening of credentialing for the office. No withdrawals shall be allowed after that date. Note: As there is no 2005-2009 "Male Vice Chair", the filing deadline for this race will NOT be extended.
 - b. Following the close of nomination for officers, no additional nominations shall be permitted, except for an office for which no person has been nominated prior to the close of nominations or for which all persons nominated have withdrawn.
 - c. No vote for any person shall be counted unless the person has been duly nominated for, and has accepted that nomination for the office for which such vote is cast.
 - d. In the event only one person is nominated for any office and such person accepts the nomination, the Secretary of the meeting shall be directed to cast a unanimous ballot for such candidate at the time of the election.
 - e. In the event no candidate receives a majority on the 1st ballot, a run-off election (2nd ballot) shall be held between the two persons receiving the largest number of votes actually cast for all candidates who have been duly nominated for and accepted the nomination for the office involved.
 - f. All voting for officers shall be by DNC mandated open ballot process except when there is only one candidate.

2009 CONVENTION RULES - CONT.

9. The Resolutions adopted by the members of This Committee and the Executive Board of the California Democratic Party are expressions of philosophical beliefs and principles that the Party wishes to declare. Any resolution involving a local issue will be referred to the appropriate local Democratic Party entity.

RESOLUTION PROCEDURES

- a. Form
- (1) All resolutions must be typed.
 - (2) Inducement (e.g., Whereas) clauses shall be limited to three (3) or less, and resolve clauses shall be limited to two (2) or less.
 - (3) Resolutions must be no longer than one (1) 8-1/2" x 11" typewritten page.
 - (4) All resolutions must be adopted by a County Central Committee, or a Chartered Democratic Club or sponsored by twenty-five (25) members of This Committee, or a majority of the members of This Committee who meet at a Regional Meeting.
- b. Timely Resolutions
- (1) Resolutions must be received by the State Chair of the Party, thirty (30) calendar days prior to a meeting of This Committee, except as provided in subsection (c) below.
 - (2) Copies of resolutions submitted according to the above procedure shall be mailed by the State Chair of the Party to all members of the Resolutions Committee prior to a meeting of This Committee.
- c. Resolutions Committee will present prioritized resolutions in the committee report to the convention body.
- d. Late/Floor Resolutions
- (1) Twenty-five (25) copies of each resolution must be provided to the Resolutions Committee by the sponsor(s) of the resolution.
 - (2) All resolutions to be considered at a meeting of This Committee must be presented for consideration at the Resolutions Committee meeting preceding the general session. In order to be considered at the general session, a late resolution must have the unanimous consent of the Resolutions Committee to be considered and all resolutions must be approved by the Resolutions Committee. Any resolution heard by the Resolutions Committee, failing to obtain approval, may be brought to the floor of a meeting of This Committee with the signatures of three hundred (300) members of This Committee on forms approved by the Resolutions Committee.
 - (3) All resolutions to be presented from the floor shall be submitted to the Secretary of the Convention for signature verification by 5:00P.M. on the day before the resolution is presented.
 - (4) The sponsor of a resolution presented from the floor shall be responsible for providing the Secretary of the Convention with sufficient copies of their resolution for each member of This Committee.
- e. Resolutions pending at the close of a Convention of This Committee shall be referred to the Executive Board of This Committee. All such resolutions shall first be presented to the Resolutions Committee for recommendation to the Executive Board. The Resolutions Committee shall recommend: adoption, adoption with amendment, or rejection. Such resolutions shall be presented to the Executive Board for consideration in its original form unless the sponsor agrees to the amendment(s) recommended by the Resolutions Committee.
10. Requests to hang signs, banners and placards must be submitted before the Convention to the Convention Coordinator. A small fee may be charged per sign.
11. In all cases at this Convention, proxies vote in districts where the appointing member resides as required by This Committee's By-Laws.

2009 REFUND/NSF CHECK POLICY

REGISTRATION FEES:

If after submitting registration fees you cannot attend the convention, you may request a refund of fees. All requests must be submitted in writing and must be received by March 27, 2009 in the Sacramento office: California Democratic Party, Attn: Refund Department, 1401 - 21st Street, Suite 200, Sacramento, CA 95811-5221 or fax: 916-442-5991.

A refund of the registration fee minus an administrative fee of \$20.00 **per person** will be given only if your refund request is received on or before March 27th.

THERE WILL BE ABSOLUTELY NO REFUNDS OF REGISTRATION FEES AFTER MARCH 27, 2009.

MEAL COSTS:

To cancel your meal(s) you must submit a written request for a refund of meal costs to the Sacramento office: California Democratic Party, Attn: Refund Department, 1401 21st Street, Suite 200, Sacramento, CA 95811-5221 or fax: 916-442-5991.

A refund of the price of the meal(s) minus an administrative fee of \$20.00 per refund will be given only if you request a refund on or before April 3rd. **THERE WILL BE ABSOLUTELY NO REFUNDS OF MEAL COSTS AFTER APRIL 3, 2009.**

RETURNED CHECK POLICY:

Individuals/organizations will be held responsible for any returned checks. All checks returned for Non-Sufficient Funds (NSF), account closure or other reasons will be subject to a \$25 returned check charge. Replacement funds, including the returned check charge, will be required in the form of a certified check, money order or traveler's check in order to register at the convention (**cash payments in excess of \$99 are not permissible under FEC/FPPC regulations**).

This policy also applies to any current or past debts owed by delegates to the California Democratic Party.

On the back of this booklet is a copy of the 2009 Convention Registration Observer form. Please feel free to distribute this form to any Democrat you know who would be interested in attending our State Convention as an observer. Thank you!

Please note -- we have a very limited number of observer credentials, with first consideration going to family members of delegates. Space for observers is limited and frequently sells out early.

2009 OBSERVER/MEALS FORM

ATTENDEE'S NAME: _____

STREET ADDRESS: _____

CITY: _____ ST: _____ ZIP _____

HOME PHONE: (____) _____ WORK PHONE: (____) _____

E-MAIL: _____ @ _____

APR 24-26 CONVENTION REGISTRATION FEES (PLEASE SEE REFUND POLICY)

I will be attending the 2009 State Democratic Convention as an:

There will be an additional
\$40 per attendee, on-site
fee, for registrations not
postmarked by Apr 10, 2009.

_____ Observer(s) \$120 Reg Total \$ _____

MEAL EVENT RESERVATIONS (PLEASE SEE REFUND POLICY)

(Seating is limited: prepayment of meals is strongly advised.)

Vegetarian needed

_____ Leadership Luncheon -- Saturday, April 25, 11:30 AM \$ 60

_____ Tribute Dinner -- Saturday, April 25, 7:30 PM
Honoring Art Torres' Thirteen Historic Years as Chairman \$125 Meal Total \$ _____

Grand Total \$ _____

IMPORTANT INFORMATION NEEDED FROM PAYEE:

State law requires political committees to report the name, street address, occupation and employer for each individual whose contributions aggregate \$100 or more in a calendar year. **WE CANNOT PROCESS YOUR REGISTRATION WITHOUT THIS INFORMATION.**

PAYEE'S OCCUPATION: _____

PAYEE'S EMPLOYER (If self-employed, please note name of business): _____

Contributions to the California Democratic Party (CDP) are not tax deductible. Please make checks payable to: "CDP" (State FPPC ID #741666. Federal FEC ID #C00105668.)

If you wish to pay by credit card, please complete the following information:

Please bill my personal Visa/MC/AmEx in the amount of: \$ _____ Signature _____

_____ / _____
Card Number CVV/CID Exp Date Name as it appears on card

The amount of your check/credit card should include all fees, meal costs and DSCC dues. Your payment and registration form must be received by the CDP at 1401 - 21st Street, Suite 200, Sacramento, CA 95811-5221, postmarked no later than April 10, 2009. Any payment postmarked after this date will be subject to on-site registration fees. **Note: partial payments are not accepted. Payment in an amount which does not agree with selections will be returned.**

Contributions to the California Democratic Party (CDP) are not tax deductible for federal income tax purposes. Your contribution will be used in connection with federal elections and is subject to the limitations and prohibitions of the Federal Election Campaign Act. Corporate and union contributions are acceptable under California law to be used in connection with nonfederal elections. California law permits contributions up to \$32,400 per calendar year for use in supporting state elections. California law imposes no limit on contributions used for purposes other than supporting state candidates. Federal law requires political committees to use our best efforts to report the name, mailing address, occupation and employer for each individual whose contributions exceed \$200 in a calendar year.

Paid for by the California Democratic Party
1401 21st Street #200, Sacramento, CA 95811-5221
Not authorized by any candidate or candidate committee

