



Illinois Congressional Incumbent Campaign Manager

Description & Details:

Illinois (Chicago Suburbs) Congressional Incumbent immediately seeking a reliable, mature individual who is responsible and highly motivated, to manage a Congressional campaign. Strong organizational skills, attention to detail and follow-through a must.

Experience in fundraising/finance preferred but not mandatory.

Qualifications:

- Experience coordinating multiple teams within a campaign, including staff and consultants
- Experience coordinating and dealing with media
- A track record of being detail oriented, with good organizational and problem solving skills and follow-through dependability
- Excellent written and verbal communication skills and an ability to multi-task
- An ability to work well with others, listen carefully, and execute an action plan

Responsibilities:

- Develop a campaign plan to leverage the candidate's strengths and to be successful in a compressed time period in a competitive primary race

- Coordinate the day to day work of a campaign team
- Manages a team of professionals, volunteers, media / PR, and other consultants / vendors
- Works to ensure campaign personnel and consultants work collaboratively and execute tasks necessary to meet campaign objectives
- Injects creativity and persistence to develop a campaign story that motivates people to engage and paints a positive picture of the candidate's credentials and capabilities
- Regularly reports on the progress of the campaign, and leads the charge for overcoming obstacles to ensure goals and objectives are met
- Manage a varied and high volume workload with poise and professionalism
- Additional duties as needed and / or assigned

Compensation: Open, dependent on experience

Please email cover letter and resume to gblustein@yahoo.com