

Job Order Form Number: 520

Date: 10/21/2009

Company Name: The Black AIDS Institute

Company Address: 1833 West Eighth Street #200
Los Angeles, CA 90057-4920

Telephone/Fax #
 email: 213.353.3610 / 213.989.0181 / humanresources@blackaids.org

Contact Name: Aron Myers

Please fill out the following information regarding the position(s) you need filled. The more information you provide, the better able we are to give you what you need.

Job Title: Mobilization Coordinator		Employer Identification Number (EIN):
Openings: 1		
Hours per week: 40	Salary: 35K to 40K/Negotiable	Shift: Day
Overtime: Y	Benefits: Y	Training Available:
Temp. To Perm:		Temp:
Driver's Lic. Needed: C		Start Date: 11/16/2009
Duties/Responsibilities: Responsible for mobilizing African Americans around HIV/AIDS.		
Requirements: -Exp managing tandem programs -Exp working w/ LGBTQ communities -High-level writing skills desired -Some travel required -BA degree or 5 years experience req		
How to apply: via e-mail humanresources@blackaids.org or via Fax 213.989.0181		

Canoga Park/West Hills WorkSource Center ... Arbor E & T, Inc. Managed Program
 21010 Vanowen Street, Canoga Park, CA 91303

Please reach us by fax at (818) 596-4140 or by telephone at (818) 596-4448 or email:
alexmartinez@arboret.com to post job orders.

Thank you.