



## Lobby Officer–Suited Uniformed Security Position

### Job Location: Century City/Santa Monica/Beverly Hills (West Los Angeles)

**For immediate consideration:** Please apply in person Monday through Friday 8:00am – 4:00pm at our **West Los Angeles Branch** office located at: 3000 S. Robertson Blvd. Los Angeles, CA 90034 (*Suggested parking: is located across the street from or office building*)

or apply online at: <https://jobs-universalpro.icims.com/jobs/intro> (Select: West Los Angeles Branch/Position)

**NO appointment required and walk-ins are welcomed;** all applicants must have a **valid e-mail** address and should come prepared for an interview. A resume and professional dress code is highly suggested.

**Pay-rate: \$10.00 – \$13.00 per hour (Depends on Experience)** **Job Type:** Full-time & Part-time Available

**Minimum Experience:** 1-3 Years preferred but not required (May consider hiring a polished, trainable and coachable candidate that has 0 experience). **Many positions must be filled immediately—APPLY TODAY!**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
All Shifts Available						

**Qualifications:** Provide security support for corporate lobby/reception area with a courteous, pleasant, reliable, proficient and professional presence, greeting building tenants, walk-in customers and visitors. Other duties include directing calls, customers and visitors in an efficient, accurate, and professional manner. Manage visitor sign in and badging process. Maintain a high level of security awareness, observation and reporting (verbal and written). Maintain a professional appearance and presentation at all times and a commitment to customer service and teamwork.

**Minimum Hiring Requirements:** The successful candidates **must be at least 18** years old, have a high school **diploma or G.E.D.** and able to provide evidence of legal right to work in the U.S. Must possess, or be able to obtain, a valid **Guard License** issued by the state (*Universal Protection Service will assist you in applying for this license if you do not currently possess one.*) **Must successfully complete all new hire paperwork and orientation,** including a post –offer/**pre-placement drug and alcohol screen** and background/reference checks. Ability to perform essential functions of the job for which you are applying, with or without reasonable accommodations (such requirements will be reviewed with you at the time of your application).



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## Security Supervisor

**Job Location: Century City**

**For immediate consideration:** Please apply in person Monday through Friday 8:00am – 4:00pm at our **West Los Angeles Branch** office located at: 3000 S. Robertson Blvd. Los Angeles, CA 90034

*(Suggested parking: is located across the street from our office building)*

or apply online at: <https://jobs-universalpro.icims.com/jobs/intro> (Select: West Los Angeles Branch/Position)

**NO appointment required and walk-ins are welcomed;** all applicants must have a **valid e-mail** address and should come prepared for an interview. A resume and professional dress code is highly suggested.

**Post Description:** Century City High-Rise

**Pay-rate:** \$12.00 per hour

**Job Type:** Full-time

**Minimum Experience:** 2-3 Years required

**This position must be filled immediately—APPLY TODAY!**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Off	Off	4:00 pm- 12:00 am				

### **Qualifications:**

- A demonstrated ability to write effective and concise reports. Working knowledge of Microsoft Office software including e-mail is a considerable plus. Must have 2-3 years of professional level supervisory/management experience relative to private security, law enforcement or military.
- The successful candidate will also have an energetic and focused personality with a demonstrated ability to take initiative, successfully handle and prioritize multiple assignments and effectively manage deadlines. Must be customer service oriented with the ability to professionally interact with all levels of staff, tenants and guest in a courteous manner.

**Minimum Hiring Requirements:** The successful candidates **must be at least 18** years old, have a high school **diploma or G.E.D.** and able to provide evidence of legal right to work in the U.S. Must possess, or be able to obtain, a valid **Guard License** issued by the state (*Universal Protection Service will assist you in applying for this license if you do not currently possess one.*) **Must successfully complete all new hire paperwork and orientation**, including a post –offer/**pre-placement drug and alcohol screen** and background/reference checks. Ability to perform essential functions of the job for which you are applying, with or without reasonable accommodations (such requirements will be reviewed with you at the time of your application).



## Security Supervisor - Torrance, CA

**For immediate consideration:** Apply in person Monday through Friday 8:00am – 4:00pm at our **Long Beach Branch** office located at: 340 Golden Shore, Suite 100 Long Beach CA 90802

**Long Beach Branch Driving Directions:** Take **710 Freeway Heading South:** Continue onto shoreline Drive; Take exit toward Golden Shore St. (0.3 miles); Turn right at Golden Shore St. (0.2 miles). Best to park on the second floor of the "Catalina Landing" parking structure and the Universal Protection Service Branch is on the first floor of the last building (#340) on the far right (facing the ocean). **Parking will be validated.**

Or apply online at: <https://jobs-universalpro.icims.com/jobs/intro> (Select: **Long Beach Branch/position**)

**NO appointment required and walk-ins are welcomed;** all applicants must have a valid e-mail address and should come prepared for an interview. A resume and professional dress code is highly suggested.

**Post Description:** Torrance, CA - High-Rise      **Pay-rate:** \$13.50 per hour      **Job Type:** Full-time

**Minimum Experience:** 2-3 Years required      **This position must be filled immediately—APPLY TODAY!**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
7:00 am-3:00 pm	Off	Off				

**Qualifications:** A demonstrated ability to write effective and concise reports. Working knowledge of Microsoft Office software including e-mail is a considerable plus. Must have 2-3 years of professional level supervisory/management experience relative to private security, law enforcement or military. The successful candidate will also have an energetic and focused personality with a demonstrated ability to take initiative, successfully handle and prioritize multiple assignments and effectively manage deadlines. Must be customer service oriented with the ability to professionally interact with all levels of staff, tenants and guest in a courteous manner.

**Minimum Hiring Requirements:** The successful candidates **must be at least 18** years old, have a high school **diploma or G.E.D.** and able to provide evidence of legal right to work in the U.S. Must possess, or be able to obtain, a valid **Guard License** issued by the state (*Universal Protection Service will assist you in applying for this license if you do not currently possess one.*) **Must successfully complete all new hire paperwork and orientation**, including a post –offer/**pre-placement drug and alcohol screen** and background/reference checks. Ability to perform essential functions of the job for which you are applying, with or without reasonable accommodations (such requirements will be reviewed with you at the time of your application).



## Lobby Officer–Suited Uniformed Security Position

**Location: Long Beach, Torrance, Carson, Cerritos and City of Industry**

**For immediate consideration:** Apply in person Monday through Friday 8:00am – 4:00pm at our **Long Beach Branch** office located at: 340 Golden Shore, Suite 100 Long Beach CA 90802

**Long Beach Branch Driving Directions:** Take **710 Freeway Heading South:** Continue onto shoreline Drive; Take exit toward Golden Shore St. (0.3 miles); Turn right at Golden Shore St. (0.2 miles). Best to park on the second floor of the "Catalina Landing" parking structure and the Universal Protection Service Branch is on the first floor of the last building (#340) on the far right (facing the ocean). **Parking will be validated.**

Or apply online at: <https://jobs-universalpro.icims.com/jobs/intro> **(Select: Long Beach Branch/position)**

**NO appointment required and walk-ins are welcomed;** all applicants must have a valid e-mail address and should come prepared for an interview. A resume and professional dress code is highly suggested.

**Pay-rate: \$10.00 – \$12.00 per hour (Depends on Experience)** **Job Type:** Full-time & Part-time Available

**Minimum Experience:** 1-3 Years preferred but not required (May consider hiring a polished, trainable and coachable candidate that has 0 experience).

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
All Shifts Available						

**Qualifications:** Provide security support for private property with a courteous, pleasant, reliable, proficient and professional presence, greeting building tenants, walk-in customers and visitors. Maintain a high level of security awareness, observation and reporting (verbal and written). Maintaining a professional appearance and presentation at all times and a commitment to customer service and teamwork.

**Minimum Hiring Requirements:** The successful candidates **must be at least 18** years old, have a high school **diploma or G.E.D.** and able to provide evidence of legal right to work in the U.S. Must possess, or be able to obtain, a valid **Guard License** issued by the state (*Universal Protection Service will assist you in applying for this license if you do not currently possess one.*) **Must successfully complete all new hire paperwork and orientation,** including a post –offer/**pre-placement drug and alcohol screen** and background/reference checks. Ability to perform essential functions of the job for which you are applying, with or without reasonable accommodations (such requirements will be reviewed with you at the time of your application).



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## Lobby Officer–Suited Uniformed Security Position

### Location: Downtown Los Angeles Prestigious High-Rise Buildings

**For immediate consideration:** Please apply in person Monday through Friday 8:00am – 4:00pm at Our **Downtown Los Angeles Branch** Office located at: **639 Wilshire Blvd. Los Angeles CA 90017** (*Suggested parking is located on the corner of Hope and 8<sup>th</sup> Street*) or apply online at: <https://jobs-universalpro.icims.com/jobs/intro>

**NO appointment required and walk-ins are welcomed;** all applicants must have a valid e-mail address and should come prepared for an interview. A resume and professional dress code is highly suggested.

**Pay-rate: \$10.00 - \$12.50 per hour (Depends on Experience)**      **Job Type: Full-time & Part-time Available**

**Minimum Experience: 1-3 Years preferred but not required (May consider hiring a polished, trainable and coachable candidate that has 0 experience).**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
All Shifts Available						

### **Qualifications:**

- Provide security support for corporate lobby/reception area with a courteous, pleasant, reliable, proficient and professional presence, greeting building tenants, walk-in customers and visitors. Other duties include directing calls, customers and visitors in an efficient, accurate, and professional manner. Manage visitor sign in and badging process. Maintain a high level of security awareness, observation and reporting (verbal and written). Maintain a professional appearance and presentation at all times and a commitment to customer service and teamwork.

**Minimum Hiring Requirements:** The successful candidates **must at least 18** years old, have a high school **diploma or G.E.D.** and able to provide evidence of legal right to work in the U.S. Must possess, or be able to obtain, a valid **Guard License** issued by the state (*Universal Protection Service will assist you in applying for this license if you do not currently possess one.*) **Must successfully complete all new hire paperwork and orientation**, including a post –offer/**pre-placement drug and alcohol screen** and background/reference checks. Ability to perform essential functions of the job for which you are applying, with or without reasonable accommodations (such requirements will be reviewed with you at the time of your application).



## Security Supervisor - Movie/Filming/Entertainment Studio

### Job Location: Downtown Los Angeles

**For immediate consideration:** Please apply in person Monday through Friday 8:00am – 4:00pm at Our **Downtown Los Angeles Branch** Office located at: **639 Wilshire Blvd. Los Angeles CA 90017** (*Suggested parking is located on the corner of Hope and 8<sup>th</sup> Street*)

or apply online at: <https://jobs-universalpro.icims.com/jobs/intro> (***Suggested parking:*** is located across the street from or office building) **NO appointment required and walk-ins are welcomed; all applicants must have a valid e-mail address and should come prepared for an interview.** A resume and professional dress code is highly suggested.

**Post Description:** Downtown L.A Entertainment/Studio    **Pay-rate:** \$14.00 per hour    **Job Type:** Full-time

**Minimum Experience:** 2-3 Years required    **This position must be filled immediately—APPLY TODAY!**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
11:00 pm-7:30 am	11:00 pm-7:30 am	Off	Off	3:00 pm-11:30 pm	3:00 pm-11:30 pm	3:00 pm-11:30 pm

**Qualifications:** A demonstrated ability to write effective and concise reports. Must have 2-3 years of professional level supervisory/management experience relative to private security, law enforcement or military. The successful candidate will also have an energetic and focused personality with a demonstrated ability to take initiative, successfully handle and prioritize multiple assignments and effectively manage deadlines. Must be customer service oriented with the ability to professionally interact with all levels of staff, tenants and guest in a courteous manner.

**Minimum Hiring Requirements:** The successful candidates **must be at least 18** years old, have a high school **diploma or G.E.D.** and able to provide evidence of legal right to work in the U.S. Must possess, or be able to obtain, a valid **Guard License** issued by the state (*Universal Protection Service will assist you in applying for this license if you do not currently possess one.*) **Must successfully complete all new hire paperwork and orientation**, including a post-offer/**pre-placement drug and alcohol screen** and background/reference checks. Ability to perform essential functions of the job for which you are applying, with or without reasonable accommodations (such requirements will be reviewed with you at the time of your application).



## Bike Patrol - Downtown Los Angeles

### Location: **Patrolling the Streets of Downtown Los Angeles**

**For immediate consideration:** Please apply in person Monday through Friday 8:00am – 4:00pm at Our **Downtown Los Angeles Branch** Office located at: **639 Wilshire Blvd. Los Angeles CA 90017** (Suggested parking is located on the corner of Hope and 8<sup>th</sup> Street) or apply online at: <https://jobs-universalpro.icims.com/jobs/intro>

**NO appointment required and walk-ins are welcomed;** all applicants must have a valid e-mail address and should come prepared for an interview. A resume and professional dress code is highly suggested.

**Pay-rate: \$12.50 - \$15.00 per hour (Depends on Experience)**      **Job Type:** Full-time

**Minimum Experience:** 1-3 Years preferred but not required (May consider hiring a polished, trainable and coachable candidate that has 0 experience).

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
All Shifts Available						

**Qualifications:** Patrol the businesses of Downtown Los Angeles, report incidents, interface with law enforcement contact dispatch for emergency services. This position requires that you be able to patrol via bike (bicycle) for the entire shift. You and your partner will assist each other and you must be able to use a two-wayradio, pepper spray, baton and handcuffs. You must be flexible to work a rotating shift every 90 days. **If you have an interest in law enforcement, this could be the perfect job to get you started!**

**Minimum Hiring Requirements:** The successful candidates **must at least 18** years old, have a high school **diploma or G.E.D.** and able to provide evidence of legal right to work in the U.S. Must possess, or be able to obtain, a valid **Guard License** issued by the state (*Universal Protection Service will assist you in applying for this license if you do not currently possess one.*) **Must successfully complete all new hire paperwork and orientation**, including a post –offer/**pre-placement drug and alcohol screen** and background/reference checks. Ability to perform essential functions of the job for which you are applying, with or without reasonable accommodations (such requirements will be reviewed with you at the time of your application).



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## Security Shift Lead Officer

**Location: Woodland Hills, CA**

**For immediate consideration:** Please apply in person Monday through Friday 8:00am – 4:00pm at Our **Canoga Park Branch** located at: **21110 Vanowen St. Canoga Park CA 91303**

Or apply online at: <https://jobs-universalpro.icims.com/jobs/intro> (Select: *Canoga Park Branch/Position*)

**NO appointment required and walk-ins are welcomed;** all applicants must have a valid e-mail address and should come prepared for a possible same day interview. A resume and professional dress code is highly suggested.

**Post Description:** Woodland Hills, CA    **Pay-rate:** \$13.00 per hour    **Job Type:** Full-time

**Minimum Experience:** 1-3 Years preferred. Must be 25 years or older & have clean driving record.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Off	Off	3:00pm-11:00pm	3:00pm-11:00pm	3:00pm-11:00pm	3:00pm-11:00pm	3:00pm-11:00pm

### Qualifications:

- The successful candidate will also have an energetic and focused personality with a demonstrated ability to take initiative, successfully handle and prioritize multiple assignments and effectively manage deadlines. Must be customer service oriented with the ability to professionally interact with all levels of staff, tenants and guest in a courteous manner.

**Minimum Hiring Requirements:** The successful candidates **must at least 18** years old, have a high school **diploma or G.E.D.** and able to provide evidence of legal right to work in the U.S. Must possess, or be able to obtain, a valid **Guard License** issued by the state (*Universal Protection Service will assist you in applying for this license if you do not currently possess one.*) **Must successfully complete all new hire paperwork and orientation,** including a post –offer/**pre-placement drug and alcohol screen** and background/reference checks. Ability to perform essential functions of the job for which you are applying, with or without reasonable accommodations (such requirements will be reviewed with you at the time of your application).



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## Security Supervisor - Location: Westlake Village, CA

**For immediate consideration:** Please apply in person Monday through Friday 8:00am – 4:00pm at our **Canoga Park Branch** located at: **21110 Vanowen St. Canoga Park CA 91303**

Or apply online at: <https://jobs-universalpro.icims.com/jobs/intro> (Select: *Canoga Park Branch/Position*)

**NO appointment required and walk-ins are welcomed;** all applicants must have a valid e-mail address and should come prepared for a possible same day interview. A resume and professional dress code is highly suggested.

**Pay-rate: \$14.00-\$15.00 per hour DOE**

**Job Type: Full-time**

**Minimum Experience: 2 -3 Years required**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
7:00am-3:00pm	7:00am-3:00pm	7:00am-3:00pm	7:00am-3:00pm	7:00am-3:00pm	Off	Off

### **Qualifications:**

- A demonstrated ability to write effective and concise reports. Working knowledge of Microsoft Office software including e-mail is a considerable plus. Must have 2-3 years of professional level supervisory/management experience relative to private security, law enforcement or military.
- The successful candidate will also have an energetic and focused personality with a demonstrated ability to take initiative, successfully handle and prioritize multiple assignments and effectively manage deadlines. Must be customer service oriented with the ability to professionally interact with all levels of staff, tenants and guest in a courteous manner.

**Minimum Hiring Requirements:** The successful candidates **must be at least 18** years old, have a high school **diploma or G.E.D.** and able to provide evidence of legal right to work in the U.S. Must possess, or be able to obtain, a valid **Guard License** issued by the state (*Universal Protection Service will assist you in applying for this license if you do not currently possess one.*) **Must successfully complete all new hire paperwork and orientation,** including a post –offer/**pre-placement drug and alcohol screen** and background/reference checks. Ability to perform essential functions of the job for which you are applying, with or without reasonable accommodations (such requirements will be reviewed with you at the time of your application).



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## Security Officer–Suited Uniformed Security Position

### Location: Thousand Oaks/Woodland Hills/Canoga Park CA

**For immediate consideration:** Please apply in person Monday through Friday 8:00am – 4:00pm at our **Canoga Park Branch** located at: **21110 Vanowen St. Canoga Park CA 91303**

Or apply online at: <https://jobs-universalpro.icims.com/jobs/intro> (Select: *Canoga Park Branch/Position*)

**NO appointment required and walk-ins are welcomed;** all applicants must have a valid e-mail address and should come prepared for a possible same day interview. A resume and professional dress code is highly suggested.

**Pay-rate:** **\$10.00 - \$12.50 per hour (Depends on Experience)**      **Job Type:** Full-time & Part-time Available

**Minimum Experience:** 1-3 Years preferred but not required (May consider hiring a polished, trainable and coachable candidate that has 0 experience).

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
All Shifts Available						

### **Qualifications:**

- Provide security support for private property with a courteous, pleasant, reliable, proficient and professional presence, greeting building tenants, walk-in customers and visitors. Maintain a high level of security awareness, observation and reporting (verbal and written). Maintaining a professional appearance and presentation at all times and a commitment to customer service and teamwork.

**Minimum Hiring Requirements:** The successful candidates **must at least 18** years old, have a high school **diploma or G.E.D.** and able to provide evidence of legal right to work in the U.S. Must possess, or be able to obtain, a valid **Guard License** issued by the state (*Universal Protection Service will assist you in applying for this license if you do not currently possess one.*) **Must successfully complete all new hire paperwork and orientation,** including a post –offer/**pre-placement drug and alcohol screen** and background/reference checks. Ability to perform essential functions of the job for which you are applying, with or without reasonable accommodations (such requirements will be reviewed with you at the time of your application).



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## Santa Barbara Court – Security Screeners

**Location: Santa Barbara, CA** **For immediate consideration:** Please apply in person Monday through Friday 8:00am – 4:00pm at Our **Canoga Park Branch** located at: **21110 Vanowen St. Canoga Park CA 91303**

Or apply online at: <https://jobs-universalpro.icims.com/jobs/intro> (Select: *Canoga Park Branch/Position*)

**NO appointment required and walk-ins are welcomed;** all applicants must have a valid e-mail address and should come prepared for a possible same day interview. A resume and professional dress code is highly suggested.

**Post Description:** Santa Barbara, CA    **Pay-rate:** \$12.50 per hour    **Job Type:** Full-time

**Minimum Experience:** 1-3 Years preferred but not required (May consider hiring a polished, trainable and coachable candidate that has 0 experience).

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8:00am-4:00pm	8:00am-4:00pm	8:00am-4:00pm	8:00am-4:00pm	8:00am-4:00pm	Off	Off

### **Qualifications:**

- Provide security support for Santa Barbara municipal court with a courteous, pleasant, reliable, proficient and professional presence, greeting and screening in employees and visitors. Maintain a high level of security awareness, observation and reporting (verbal and written). Maintaining a professional appearance and presentation at all times and a commitment to customer service and teamwork.

**Minimum Hiring Requirements:** The successful candidates **must at least 18** years old, have a high school **diploma or G.E.D.** and able to provide evidence of legal right to work in the U.S. Must possess, or be able to obtain, a valid **Guard License** issued by the state (*Universal Protection Service will assist you in applying for this license if you do not currently possess one.*) **Must successfully complete all new hire paperwork and orientation,** including a post-offer/**pre-placement drug and alcohol screen** and background/reference checks. Ability to perform essential functions of the job for which you are applying, with or without reasonable accommodations (such requirements will be reviewed with you at the time of your application).



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## Hospital Lobby Officer–Suited Uniformed Security Position

**Location: Santa Barbara** For immediate consideration: Please apply in person Monday through Friday 8:00am – 4:00pm at Our **Canoga Park Branch** located at: **21110 Vanowen St. Canoga Park CA 91303**

Or apply online at: <https://jobs-universalpro.icims.com/jobs/intro> (Select: *Canoga Park Branch/Position*)

**NO appointment required and walk-ins are welcomed;** all applicants must have a valid e-mail address and should come prepared for a possible same day interview. A resume and professional dress code is highly suggested.

**Post Description:** Santa Barbara, CA    **Pay-rate:** \$12.00 per hour    **Job Type:** Full-time & Part-time Avail.

**Minimum Experience:** 1-3 Years preferred but not required (May consider hiring a polished, trainable and coachable candidate that has 0 experience).

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
All shifts available						

### Qualifications:

- Provide security support for Santa Barbara hospital lobby/reception area with a courteous, pleasant, reliable, proficient and professional presence. Other duties include Maintain a high level of security awareness, observation and reporting (verbal and written). Maintaining a professional appearance and presentation at all times and a commitment to customer service and teamwork.

**Minimum Hiring Requirements:** The successful candidates **must at least 18** years old, have a high school **diploma or G.E.D.** and able to provide evidence of legal right to work in the U.S. Must possess, or be able to obtain, a valid **Guard License** issued by the state (*Universal Protection Service will assist you in applying for this license if you do not currently possess one.*) **Must successfully complete all new hire paperwork and orientation,** including a post –offer/**pre-placement drug and alcohol screen** and background/reference checks. Ability to perform essential functions of the job for which you are applying, with or without reasonable accommodations (such requirements will be reviewed with you at the time of your application).